

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Corsham Town Hall, High St, Corsham SN13 0EZ
Date: Thursday 23 January 2014
Time: 7.00 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Eleanor Slack (Democratic Services Officer) on 01225 718255 / eleanor.slack@wiltshire.gov.uk or Dave Roberts (Corsham Community Area Manager), 07979 318504 / dave.roberts@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker (Vice Chairman) – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley – Corsham Town

	Time
1 Chairman's Welcome and Introductions	7:00pm
2 Apologies for Absence	
3 Minutes (<i>Pages 1 - 10</i>) To approve and sign as a correct record the minutes of the meeting held on 21 November 2013.	
4 Declarations of Interest To receive any declarations of interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 11 - 16</i>) To receive the following chairman's announcements: <ul style="list-style-type: none"> • Future agenda topics • JSA event reminder • Community Infrastructure Levy (CIL) • Integrated Performance Management Report 	
6 Partner Updates (<i>Pages 17 - 22</i>) To receive any updates from the following partners: <ul style="list-style-type: none"> (a) Wiltshire Police (b) Wiltshire Fire and Rescue Service (c) NHS Wiltshire (d) Town and Parish Council Nominated Representatives (e) Corsham Community Area Network (CCAN) (f) Chamber of Commerce (g) Shadow Community Operations Board 	7:05pm
7 New Partnerships - School Update (<i>Pages 23 - 24</i>) Anthony Welch to introduce a new regular update from schools in Corsham.	7:25pm
8 Superfast Broadband Rollout Sarah Consentino to update the Area Boards about the rollout of superfast broadband across the county.	7:35pm
9 Proposed increase to Police and Crime precept Police & Crime Commissioner Angus Macpherson to consult on the proposed increase to the precept.	7:50pm

10	<p>Legacy for Wiltshire - World War One Centenary</p> <p>A lasting legacy for Wiltshire: looking forward to 2014</p> <p>In 2013, Wiltshire built on the legacy of the 2012 Olympics with a range of community activities and new initiatives. As we enter 2014, it is time to look forward to see how the Area Boards can build upon the good work delivered so far to create a lasting legacy for Wiltshire. Cllr Jane Scott OBE, leader of Wiltshire Council will outline some of the new opportunities available to the Area Board in 2014</p>	8:05pm
11	<p>Community Area Grants (<i>Pages 25 - 30</i>)</p> <p>The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:</p> <p>Neston and Box Scouts - £5,000 towards refurbishment of scout hut Corsham Civic Society - £400 for the creation of a website Ashley Boules Club - £496 for boules equipment</p>	8:35pm
12	<p>Future Meeting Dates and Forward Work Plan</p> <p>Future meetings of the Area Board will take place on the following dates:</p> <p>20th March 2014 – 7pm – Corsham Town Hall 22nd May 2014 – 7pm – Corsham Town Hall 24th July 2014 – 7pm – Corsham Campus</p>	8:45pm

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Corsham Town Hall, High St, Corsham SN13 0EZ
Date: 21 November 2013
Start Time: 7:00pm
Finish Time: 9:10pm

Please direct any enquiries on these minutes to:

Marie Todd (Area Board and Member Support Manager) on 01225 718036 or marie.todd@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae (Chairman), Cllr Sheila Parker (Vice Chairman) and Cllr Philip Whalley.

Wiltshire Council Officers

Dave Roberts – Community Area Manager
Sharon Smith – Senior Democratic Services Officer
Eleanor Slack – Democratic Services Officer
Alan Byrne – Technical Support Officer.

Town and Parish Councillors

Colerne Parish Council - John Bull, Tom Hall and Claire Walker
Corsham Town Council –
Box Parish Council – A. Clench, Jennie Harless and P. Lyons.
Lacock Parish Council –
Biddestone Parish Council – Tim Smith

Partners

CCG - J Slater
Police – PC Hazel Anderson

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the area board meeting at Corsham Town Hall.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Dick Tonge – Corsham without and Box Hill David martin - Corsham Town Council Mike Franklin - Wiltshire Fire and Rescue Kevin Gaskin – Community Area Network Ruth Hopkinson - Corsham Town Council Anne Nicholas - Colerne Village Hall Association.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 19 September were confirmed and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the announcements as provided within the agenda.</p> <p>These included:</p> <p>a) <u>Carers' Small Grants Scheme</u></p> <p>The Chairman reminded the Area Board that the deadline for applications for the Carers' small grants scheme closes on 30 November 2013. Grants of up to £5,000 were available to groups and organisations for projects and activities which make a difference to the lives of unpaid carers in Wiltshire.</p> <p>b) <u>State of the Environment Report 2013</u></p> <p>The Chairman drew attention to the State of the Environment Report 2013 for Wiltshire and Swindon which was published in September 2013.</p> <p>c) <u>NHS 111</u></p> <p>The NHS 111 service was launched 28 October 2013.</p>

	<p>d) <u>Bus Service Reviews Update</u></p> <p>Information was circulated with the agenda papers regarding the bus service that is currently provided and details of the proposed changes. Following public consultation, additional changes to the proposals were made and these new services will be implemented on 2 January 2014.</p> <p>Responses to the public consultation on Service 36 were being considered. Any changes that occur to this service will be introduced in April 2014 alongside changes to other services in North West Wiltshire.</p> <p>e) <u>Drainage Byelaws</u></p> <p>Information was circulated with the agenda papers regarding changes in legislation which will allow Local Authorities to create drainage byelaws. Wiltshire Council invite the public to comment on the draft byelaws which can be found at www.wiltshire.gov.uk/consultations.</p>
6	<p><u>Partner Updates</u></p> <p>a) <u>Wiltshire police</u></p> <p>PC Hazel Anderson gave an updated report:</p> <ul style="list-style-type: none"> ○ Two cautions had been issued to males in possession of cannabis. ○ There was a small rise in alcohol related incidents. Two males were arrested for assaulting Police and one male for being drunk and disorderly. Alcohol was confiscated from youths and home visits made following a stop and search at Springfield Recreation Ground. ○ There were reports of shoplifting in the town. Enquiries were ongoing. ○ The Area Board were reminded to secure unattended vehicles and remove valuables from display following several incidents of car crime. An insecure motorbike was stolen from Beechfield Road and items were stolen from a secured vehicle. On another occasion, a laptop and guitar were stolen from beside a vehicle by two unknown males. ○ A burglary occurred on Park Lane where a TV and iPad were stolen. Carwash equipment worth £6,500 was stolen from C K Handwash. The safe at the British Legion was stolen and the cash register drawers from Thomas' Butchers were stolen. There have been a number of non-dwelling burglaries

where sheds were broken into.

- The board was reminded to secure, mark and insure bicycles following the theft of a high-value bike.
- Criminal damage was reported on Lacock playing field. The Police believe the damage was caused by a metal detector. Enquiries are ongoing.
- Two females were issued local resolutions after they damaged pumpkins grown by local school children. Each wrote a letter of apology and contributed £20 to the school gardening club.
- A few incidents of anti-social behaviour occurred. Youth workers were successfully working with the Police to prevent this in the future.
- A disco for ages 7-11 took place on 25 October at Corsham School. The disco was funded by the Police. The disco was well attended and another is planned for 19 December 2013.
- Road safety week ran from 18 to 24 November 2013. This was sponsored by the road safety charity, Brake. The Police in Box asked primary school children to show road traffic accident photos to motorists that were pulled over.
- Corsham NPT have attended a workshop on Restorative Justice which seeks to bring together offenders and victims to discuss the impact of crime.
- There was an increase in anti-social behaviour. Victim based crime and domestic burglary reduced.
- The Police Facebook page was proving successful. It can be found at [Facebook.com/CorshamPolice](https://www.facebook.com/CorshamPolice).

b) Wiltshire Fire and Rescue

Figures relating to the number of incidents and calls were circulated with the agenda papers.

c) Box Parish Council

- A donation to install play equipment on the recreation ground was received. The equipment will be installed in December.
- Two meetings with Network Rail to discuss heritage listed bridges had been aborted. This had caused concern amongst Parishioners.
- The Parish Council had given a grant to Speed Watch to buy school children high visibility jackets.

d) Colerne Parish Council

- The skate park committee were seeking funding.
- The Parish Council hosted a training evening for their new Councillor and a snow warning training day which was funded by Wiltshire Council.

e) Corsham Town Council

- The strategic plan was making good progress.
- The Remembrance Day Sunday service was well attended.
- The Christmas light switch on will take place on 6 December. Festivities will start at 17:15 with the light switch-on at 18:00.
- On 30 November a wishing tree will be installed on the High Street and the public are invited to make a wish between 10:00 and 13:00.
- A bench marking survey will result in a report on the economic performance of the high-street.
- A forum will meet on 3 December at 19:00 to discuss how walking can be encouraged.
- Meetings were occurring with groups interested in commemorating the

centenary with the aim of achieving a co-ordinated approach over 4 year period.

The Chairman congratulated Corsham for receiving fair-trade status thanked Nicky for her work.

f) Corsham Community Area Network (CCAN)

- The Sustainable Homes Group which was linked to the Community Plan had been launched.
- Meetings had occurred to develop the Arts and Culture Chapter for the JSA.
- The Wildlife Trust will be visiting Katherine Park to conduct a survey regarding starting a community project relating to the Nature trail in the park.
- Following discussions with Community First and the Public Transport Unit, the commerce was looking into a project on community transport.
- The Community Area JSA plan to meet in February 2014. The Area Board were asked to contact Dave Roberts for details.
- The Network was seeking photographs of the Suffragist Centenary Celebration to add to a photo book record of the event.

g) Corsham Chamber of Commerce

- Good progress has been made since the AGM which Councillor Jane Scott attended in March. Network events were well attended.
- Kevin Gaskin gave presentation on the work of CCAN and collaboration discussions between the two groups could now occur.
- 101 local business people had attended the Commerce since May.
- Christmas lunch will occur on 11 December at Guys Hotel. All business people were encouraged to attend.
- A business breakfast will occur on 8 January 2014.
- A meeting will occur on 12 February 2014 although the venue is yet to be confirmed.

7	<p><u>Clinical Commissioning Group (CCG)</u></p> <p>James Slater, Deputy Director, gave a presentation on the work of CCG. The group is clinically led, and 7 GPs and 2 lay members sit on its governing body. They seek to build a healthcare system around the needs of patients and communities and aim to provide care closer to home.</p> <p>Their key priorities include preventing ill health, to provide planned and unplanned care for the frail elderly, and end of life care. The group seeks to work with partners in the council to develop transforming services to meet needs. They welcomed the Health Watch and were keen to hear local issues in Corsham.</p> <p>Key achievements to date include reducing dementia assessment rates from 12 months to 4 weeks from September. They also helped the Royal United Hospital Bath and the Great Western Hospital Swindon to prepare for winter. Assessment units ensured the speedy passage of people through hospitals. The CCG had supported the recruitment of care coordinators in Wiltshire, which coordinate complex care through agencies.</p> <p>In the questions that followed, Dr Simon Burrell confirmed that the CCG is a NHS organisation but that it is open to procurements from private sector organisations. Cooperation with the private sector can increase flexibility and reduce overstretching. It was also confirmed that a continence manager had been appointed to review the county-wide continence service and produce a report.</p>
8	<p><u>Corsham Suffragists</u></p> <p>Anne Lock gave a presentation on the Suffragists campaign for women's voting rights. An event was held to commemorate the 100 year anniversary of the Suffragist's march through Corsham which occurred as part of this campaign. A short DVD was played which contained photographs and film clips from the anniversary event.</p> <p>Three women from Wiltshire signed the women's suffrage petition, one from Devizes and two from Corsham. Anne Lock expressed her wish to plant an apple tree with a commemorative plaque in Corsham in honour of these women.</p>
9	<p><u>Community Area Grants</u></p> <p>The Area Board considered three applications to the Community Area Grants scheme:</p> <p><u>Decision</u></p> <ol style="list-style-type: none"> 1) To award £5000 to Gastard Village Hall to a total project cost of £15,472 to replace the roof. Subject to the balance of funds being in place and compliance with building regulations. 2) To award £499 to Katherine Park Residents Association to purchase and erect a notice-board on the open play area subject to written permission

	<p style="text-align: center;">from Wiltshire Council</p> <p style="text-align: center;">3) To award £495 to Corsham Explorer Scouts towards a total project cost of £499 to purchase new expedition equipment.</p>
10	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Area Board considered recommendations from the Community Area Transport Group</p> <p><u>Decision:</u></p> <p>To approve the recommendations in para 2:3 of the report in relation to:</p> <ul style="list-style-type: none"> • Potley Lane Weight Restriction • Corsham High Street – No Entry Contravention • Corsham High Street – No Cycling/Prohibition of Vehicles • C and Unclassified Roads Speed Limit Review • Pickwick Park, Corsham - Bollards
11	<p><u>Colerne Snow Plan</u></p> <p>Claire walker, Winter Snow Plan Coordinator, Colerne Parish Council gave a presentation on the Colerne Snow Plan. The plan aimed to keep residential roads clear of snow. The plan was successful last winter, and the village was cut off from the bus services for only one day.</p> <p>130 farmers county-wide, who are paid by Wiltshire Council are part of the plan. Four farmers cover the Colerne area specifically. The plan is activated by the weather team in Trowbridge. The plan coordinators activate farmers who plough the snow away. Snow wardens are responsible for clearing the paths of snow in a small area and ensuring the safety and comfort of vulnerable residents in this area. In addition, a trailer attached to a 4x4 vehicle is used to apply salt to residential roads.</p> <p>Those participating in the plan are covered by 3rd party liability through Wiltshire Council. It was being investigated whether those who use their own vehicle to salt the roads will be also be covered by this insurance.</p> <p>A reminder was given for the Area Board to apply for their town and village salt request.</p>
12	<p><u>Shadow Community Operations Board (SCOB)</u></p> <p>Allan Bosley, Chairman of the Corsham Shadow Community Operations Board gave an</p>

	<p>update on the Corsham campus. Photographs of the construction site were shown to the Area Board.</p> <p>The build programme will continue and it was expected that the campus building will be fully operational by June. The all-weather pitch at the rear of the centre will be ready to use within a month. The final completion date for the project is October 2014.</p> <p>The presentation highlighted the need for community involvement in the building and decision making process. The campus demonstrates Wiltshire Council's new approach to local communities and their aim to obtain more local contact.</p> <p>The Board continued to look at matters of facilities, operational management and communication. The first consultation uncovered problems of accessing the campus. The Board was working to address these concerns, and parking continued to be a key issue which would ensure the campus' success.</p> <p>Although the community centre will be demolished, the SCOB highlighted the need to capture the centre's history. They aimed to continue the success of the previous facility.</p> <p>There will be a new emphasis on using technology to inform others of what is happening at the campus, and to extend the campus into the community area.</p> <p>The Chairman thanked the commitment of the local community and Allan Bosley to the Campus.</p>
13	<p><u>Future agendas</u></p> <p>The Area Board considered what it would like to include in future agendas.</p> <ul style="list-style-type: none"> • School Report – invite a school representative to talk about what is happening in the local schools. • Community Issues Review • Neston school presentation on recent expansion. • Flow of traffic through narrow areas. The Chairman explained that this would be matter for the Community Area Transport Group. • Fast broadband into rural areas. • Opportunity to express planning concerns. • Presentation on pavements and maintenance. • Health matters. • Provision of public access defibrillators. • Themed meetings run by theme owners e.g. education, volunteering, arts

	<p>performance.</p> <ul style="list-style-type: none"> • Transport. • Planning matters. Invite planning officer to explain the planning process. <p>The Chairman explained that individual planning matters could not be discussed at Area Board meetings due to the rules surrounding predetermination. However, members of the Panel could take concerns on individual planning matters forward to discuss with the relevant cabinet member.</p>
14	<p><u>Future Meeting Dates</u></p> <p>23 January 2014 – 7pm – Corsham Town Hall 20 March 2014 – 7pm – Corsham Town Hall 22 May 2014 – 7pm – Venue TBC</p>

Agenda Item 5

Chairman's Announcements

Subject:	Community Infrastructure Levy (CIL)
Officer Contact Details:	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/communityinfrastructurelevy
Further details available:	CIL@wiltshire.gov.uk

Summary of announcement:

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) Charging Schedule. CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

Consultation is being undertaken on a Draft Charging Schedule that sets out the proposed rates of CIL to be charged on new developments for different types of land use. The consultation starts on 13th January 2014 and ends at 5pm on 24 February 2014.

An appendix containing more information on CIL and the consultation including how to comment and the next steps is attached to this Announcement.

WILTSHIRE AREA BOARDS

COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JANUARY 2014)

1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a new charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed earlier this year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

4. Consultation on the draft charging schedule

- 4.1 Consultation was held on a Preliminary Draft Charging Schedule for Wiltshire between October and November 2012. The comments from this consultation and additional viability work required by subsequent CIL guidance and proposed amendments to the CIL Regulations (2013) have informed the next stage of the process, the development of the Draft Charging Schedule.
- 4.2 Wiltshire Council is now inviting representations on its CIL Draft Charging Schedule from **13 January 2014 until 24 February 2014, at 5pm.**

Availability of Documents

- 4.3 The following documents have been published on the council's website at www.wiltshire.gov.uk/communityinfrastructurelevy:
- The CIL Draft Charging Schedule
 - Evidence to support the CIL Draft Charging Schedule
 - A draft Regulation 123 List, which sets out the types of infrastructure that the Council may fund, entirely or in part, through CIL.
 - How to make representations, including response form
- 4.4 Hard copies of all these documents can be found at council libraries and the main council offices in Chippenham (Monkton Park), Salisbury (27-29 Milford Street) and Trowbridge (County Hall, Bythesea Road) during normal office hours.

Submission of representations

- 4.5 Representations can be made online, by email or by post to the following addresses:
- Consultation portal: <http://consult.wiltshire.gov.uk/portal>
 - Email: CIL@wiltshire.gov.uk
 - Post: Spatial Planning, Economic Development and Planning,
Wiltshire Council, County Hall, Bythesea Road, Trowbridge,
Wiltshire, BA14 8JN.
- 4.6 Following the close of the consultation, responses will be collated and then considered by an independent inspector at an examination.
- 4.7 Organisations and individuals making representations may request the right to be heard at the examination during this consultation period and representations may also be accompanied by a request to be notified, at a specified address, of the following next steps in the process:
- That the Draft CIL Charging Schedule has been submitted to the examiner
 - The publication of the recommendations and the reasons of the examiner
 - The approval of the Charging Schedule by the council
- 5. Further information**
- 5.1 Any queries should be made to Spatial Planning on (01225) 713223 or CIL@wiltshire.gov.uk.

Chairman's Announcements

Subject: Integrated Performance Management Report

Officer Contact Details: Communications Department
Wiltshire CCG
communications.wiltshireccg@nhs.net

Weblink: <http://www.wiltshireccg.nhs.uk>

Summary of announcement:

With winter now upon us, unsurprisingly the urgent care agenda is of paramount importance to the CCG. The CCG has invested significant funds in order to alleviate pressure throughout the winter, and is running a number of projects and schemes conceived of and designed by our Clinical leadership in locality groups.

Much of this work has been designed and developed in very close partnership with social care colleagues in Wiltshire Council. The schemes include additional primary care capacity, and in particular additional primary care support within care homes; additional social work capacity; Discharge co-ordinators to help people to become able to get home sooner; and the appointment of care co-ordinators to be the point of contact for agencies dealing with at risk patients.

We have also implemented a 6 month pilot of a Simple Point of Access, which is a single point of support enabling patients to be managed at home. Of the 11 cases referred here in the first week, just one patient was admitted to hospital. The service will continue to evolve over the coming weeks expanding its ability to both prevent admissions and, by working with the discharge teams, support discharges from the acute hospitals. Many of the initiatives we have put in place are coherent with the objectives of our Community Transformation programme, which continues to make strong progress.

The latest meeting of the Joint Commissioning Board occurred on 24 October 2013, and provided a useful indication of the progress we have made in our working partnership with colleagues from the Council.

As the end of the year approaches, our Annual Planning cycle is reaching a level of maturity. The principal aim of the CCG 2014/15 Plan is to identify programmes of work that, when delivered across the CCG, will have significant impact on supporting the delivery of our strategic aims and objectives, address a recognised performance shortfall or mitigate a key risk, as well as addressing our financial challenge.

The development of the Plan has been rooted in the clinically led locality groups, working with the GPs to ensure that the projects meet real needs and have the active support of our clinical leaders. The Governing Body received an update on progress on 26 November 2013, although naturally they have been kept closely apprised of progress and development throughout the year. We were able to share the direction of travel at a successful and well attended Stakeholder Assembly on 7 November 2013, where we were delighted to engage with a very experienced and well informed audience. A longer term 5 year strategic plan will now be developed, in close consultation with colleagues and partners across the Wiltshire Health and Social care system.

Following its difficult start earlier in the year, we were very pleased that the NHS111 Service for Wiltshire reached Full Service Acceptance on 28 October 2013. This achievement was reached

Chairman's Announcements

thanks to a strong collaborative working relationship between the CCG and Harmoni, our Service Provider, as well as being the outcome of a great deal of hard work on both sides.

In early November 2013 we staged the first of our Commissioner Development training workshops as part of our on-going commitment to the professional development of our workforce. This was well received, and provides a good platform on which to build incrementally.

A copy of the Integrated Performance Management Report can be found via the following link:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2013/11/Paper-09-Integrated-Performance-Report.pdf>

Director of Planning, Performance and Corporate Services



**Wiltshire
Fire & Rescue
Service**

Briefing report for Corsham Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltshire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Damien Bence, Chippenham, Corsham, Malmesbury Station Hub	07584 217174	damien.bence@wiltshire.gov.uk
Operational matters			
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltshire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltshire.gov.uk and then complete the on line request

Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013
Chimney Fire		1	2	2	0	2	0	0	0	0	1	0	1
Emerg Spec Svc Calls		0	0	0	0	0	0	0	0	0	1	1	0
	Animal Rescue	0	0	1	1	0	0	1	1	0	0	0	0
	Assist Amb/Social Service	2	0	0	0	0	1	0	0	0	0	0	0
	Effecting Entry	0	0	0	0	0	0	0	1	0	0	0	1
	Making safe	1	0	0	0	0	0	0	0	0	0	0	1
	Person Rescue/Release	1	0	0	0	0	0	0	0	0	0	1	0
	RTC - Make Safe	0	1	1	0	0	0	0	0	0	0	0	0
	RTC - Person Trapped	1	0	0	0	0	0	1	0	1	0	1	0
	Spills and Leaks	0	0	0	0	0	0	0	1	0	0	0	1
False Alarm Good Intent	4	0	1	0	2	2	2	2	2	1	0	2	2
False Alarm Malicious	0	0	1	0	0	0	0	0	0	0	0	0	0
FDR1 Fire	4	1	2	2	2	2	3	3	3	1	0	4	4
Secondary Fire		1	0	0	0	0	0	1	0	0	1	0	0
	Grass/Heath/Railway/Tree	0	1	0	3	0	1	3	2	2	1	1	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager. (In development)

Electrical Safety: Dont let £1000s go up in smoke. People could lose thousands of pounds of technology simply by charging them, recent polls have revealed that over half of the respondents were regularly overloading sockets with all their favorite gadgets. Over 60% of all accidental house fires are caused by electrical appliances.

Update for Corsham Area Board

Update from	Corsham Town Council
Date of Area Board Meeting	23 January 2014

Headlines/Key Issues

- Christmas Lights Switch-On a great success – The event, held on 6 December, was very popular with the High Street packed with entertainment, market stalls and families. The event really brings the community together and relies on a great deal of volunteer effort.
-
- First World War Centenary Commemorations – Plans to commemorate the First World War are well underway in Corsham. Two open meetings have been held so far and several ideas are coming forward. The Town Council has a few projects in mind of its own but our main aim is to help in the co-ordination of the events and activities and communication between groups. Bath Spa University will be taking an active role in this through the involvement of one of its Masters' students.
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- Walkers are Welcome status and Walking Festival – The Town Council has met with local walking groups and keen individuals to explore gaining WAW status for the town and hosting a walking festival – possibly in June 2014. We believe that there is a great deal of potential to put Corsham 'on the map' as far as walking is concerned. This, in turn, will provide opportunities for local businesses by bringing more visitors to the area.
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- Corsham Community Awards – The Town Council's Community Awards scheme is being launched on 3 February 2014. It's now in its fourth year and we have decided to allow more flexibility and less need to find award-winners in all five categories. This means that anybody who has made a valuable contribution to Corsham's wellbeing in 2013 is eligible for an award.
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- Dates for your diary - The Annual Town Meeting will take place in the Town Hall on Thursday 10 April (7 for 7.30pm). This will include presentation of the Community Awards and a review of the year. The Summer Fete will be held at Springfield Recreation Ground on Saturday 5 July (12noon to 4pm). There will be all sorts of activities making it a great event for all.

Corsham Area Board Meeting – 23 January 2014

Partner Update: Sue Stockley, President, Corsham Chamber of Commerce

1. The Chamber had a very enjoyable and well attended Christmas Lunch on 11 December 2013 at Guyers House Hotel, Pickwick. This was followed by its first meeting of the New Year on 8 January 2014 at which we discussed, amongst other things, the Chamber's involvement in the preparation of a Neighbourhood Plan for Corsham. It was agreed that the past president, Georgina Fairbrass-Bowman, will lead for the Chamber, initially in setting up a Steering Group and the terms of reference for the Plan.
2. We are continuing to attract new businesses to the Chamber (3 new members since November 2014) and currently have 42 members. Over 100 local business people have now attended local Chamber networking events since May 2013.
3. The next Chamber events are:
 - 12 February 2014 - networking meeting at 12.30hrs, at Unit 1, The Old Brushworks, 56 Pickwick Road, Corsham SN13 9BX
 - 26 March 2014 - Annual General Meeting at 18.00hrs at The Methuen Hotel with Councillor Jane Scott as guest speaker promulgating on the Wiltshire Core Strategy and in particular how it affects Corsham.
4. As reported at the last Area Board, we are now looking at refreshing the other elements of Corsham Chamber's work. I have been successful in securing further contributors to the Chamber's Executive team, in order to spread the workload. This includes volunteers to assist 3iP in running the events and finding venues and speakers, marketing for the Chamber and taking over the Treasurer's role. The roles will be formally approved at the AGM in March 2014.

Sue Stockley
13 January 2014



Corsham Primary School Briefing Paper

Corsham Community Area Board
23rd January 2014

This is the first briefing paper by Corsham Primary School and I felt it would be useful to give some general information and an overview of what goes on at our school.

Corsham Primary School is formed of two sites – one called Broadwood serving Rudloe, Katherine Park and the surrounding area and Pound Pill serving the Corsham and surrounding area. The Executive Headteacher holds strategic responsibility for both sites in addition to being the Chief Executive Officer of Pickwick Learning which is the school's trading company. Each site is managed by a Head of School and supported by three deputy headteachers.

We are involved in a number of local, county and national projects and I hope you will find the details below both enlightening and informative. The list is not exhaustive and not presented in any particular order of priority.

Pupil involvement in the community

The school is involved in the following community projects:

Participated in the Corsham town's Suffragist march and commemoration, Corsham Town Christmas lights celebration (one of our pupils was the lucky winner who flicked the 'big switch'), established community orchards on both sites in collaboration with Transcoco. We partnered and supported the successful establishment of Kick Radio with music producer King P, undertook art workshops with the artists in residence at the Pound Art Centre, Olympic Art exhibition also at the Pound Art Centre, provided free accommodation for local artist Mazy Bartlett to prepare the town's Christmas displays. We have worked with the Pound Art Centre on the Shakespeare in Schools project, provided representation for education at the Corsham 1st World War Commemorative meetings, provided free breakfasts clubs on both sites for families in need (established due to funding from the Corsham Area Board), created award-winning Woodland Areas and pupil-led clubs on both sites (Corsham Town Council's Youth Award for contribution to the community and Environment Award for our Woodland Area).

The wider community

Having converted to academy status, and as a National Support School, we are able to support other schools and work more closely with like-minded organisations to improve educational experiences for the children and families both locally and nationally.

Successful bid of £1.5M to improve the buildings at our Pound Pill site including replacing outdated mobile classrooms, the training and appointment of two members of staff as Ofsted inspectors, successful consecutive Ofsted outcomes, three pupils are represented on the Corsham Youth Council and a Corsham Primary student is the current Chair. Support of the families in the Rudloe area to successfully contest changes to the bus route in the area (in collaboration with The Corsham School), successfully training Graduate Teachers on the Graduate Teacher Programme (GTP) and now continuing this success with the new Schools Direct training scheme, supporting adults Not in Employment, Education or Training (NEET)

with volunteers currently on placement, working in collaboration with the School Apprenticeship scheme and currently having an apprentice Facilities Manager on staff who is working towards NVQ Level 2. We provided advice to help a local parent group successfully apply for a local housing association grant resulting in a camping festival (CampFest) at our Broadwood site. We have provided financial support for the appointment of a local school sports coordinator (in collaboration with The Corsham School).

We have a number of staff who have received training to support other schools. These include Specialist Leaders of Education (SLE) and a National Leader of Education (NLE). Teachers are also trained on the Improving Teacher Programme (ITP) and Outstanding Teacher Programme (OTP). We are actively involved in the sponsorship of other schools as a Department for Education (DfE) approved Academy Sponsor. We have appointed a Families Support Officer to work with vulnerable families in the local community.

Conclusion

At Corsham Primary we believe that schools have a responsibility to work with families and organisations in the local and wider community to improve outcomes for all. We welcome enquiries from other interested parties and constantly strive towards increasing opportunities for the children in our care both now and in the future.

Report to	Corsham Area Board
Date of Meeting	23rd January 2014
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 3 applications seeking 20013/14 Community Area Grant Funding.

1. Neston and Box Scouts – Consider awarding £5,000 towards a total project cost of £18,177 to refurbish the scout hut. Subject to the balance of funds being in place and compliance with building regulations.
2. Corsham Civic Society – Consider awarding £400 towards a total project cost of £800 to develop an up to date web site.
3. Ashley Boules Club – Consider awarding £496.81 towards a total project cost of £496.81 to purchase new expedition equipment.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014. [Area Board Grants Guidance 2013/2014.](#)
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. Corsham Area Board has been allocated a 2013/2014 budget of £53,418 for community grants, digital literacy projects, area board operational funding, community partnership core funding and area board/councillor led initiatives. In 2013 / 14 only capital funding is available for community area and digital literacy grants.
- 1.5. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £500 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board. Grants of up to £500 are available for Digital Literacy projects.

- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.11. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.12. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this Report</p>	<p>Corsham Community Area Plan</p> <p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>Corsham Joint Strategic Needs Document</p>
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be further round of funding during 2013/2014. This will take place on;

- 20th March 2014

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £26,589

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Neston and Box Scouts	Refurbish Scout Hut	£5,000

- 8.1.1. Officers recommend that members consider awarding Neston and Box Scouts £5,000 to carry out essential refurbishment of the premises. Subject to the balance of funding being in place and compliance with building regulations.
- 8.1.2. This application meets the grant criteria for 2013/2014.
- 8.1.3. This project is considered as capital by Wiltshire Council Finance Department.

- 8.1.4. This application demonstrates a link to the Community Plan. Sustainable communities and places for people to meet.
- 8.1.5. This group is a not for profit group who support the infrastructure and the activities that take place.
- 8.1.6. This application is supported by Wiltshire Village Halls Association and the works are seen as essential to maintaining a vibrant community facility.
- 8.1.7. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.2	Corsham Civic Society	Create a new and up to date web site	£400

- 8.2.1. Officers recommend that members consider awarding Corsham Civic Society £400 to develop an up to date web site.
- 8.2.2. This application meets the grant criteria for 2013/14.
- 8.2.3. This project is considered as capital by Wiltshire Council Finance Department.
- 8.2.4. This application demonstrates a direct link to the community plan and Wiltshire Council Business plan “bring communities together to enable them to do more for themselves”.
- 8.2.5. This group is a registered charity and do lots of work with various organisations across the community area and county.
- 8.2.6. If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Ref	Applicant	Project proposal	Funding requested
8.3	Ashley Boules Club	Purchase new equipment	£496.81

- 8.3.1 Officers recommend that members consider awarding Ashley Boules Club £496.81 to purchase new equipment.
- 8.3.2 This application meets the grant criteria for 2013/14.
- 8.3.3 This project is considered as capital by Wiltshire Council Finance Department.
- 8.3.4 This application demonstrates a link to the Community Plan.” Activities for people” They are trying to recruit new members.
- 8.3.5 This group is a not for profit group set up to run this project.
- 8.3.6 If the Area Board makes a decision not to fund the project the project will be delayed until alternative funding can be found.

Appendices:	Appendix 1 Grant application – Neston and Box Scouts Appendix 2 Grant application – Corsham Civic Society Appendix 3 Grant application – Ashley Boules Club
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No unpublished documents have been relied upon in the preparation of this report.

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